

Registered number: 3647391
Charity number: 1073822

FIRST STOP DARLINGTON
(A Company Limited by Guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

FIRST STOP DARLINGTON
(A Company Limited by Guarantee)

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FIRST STOP DARLINGTON
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REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2020

Trustees	John Kilgour, Chair Maire Kennan, Vice Chair Chris Gill James Fenny Bernadette Chapman Deborah Anne Archer (resigned 24 September 2019) Alan Coultas Debbie Irving (appointed 3 March 2020) Wendy Collins (appointed 3 March 2020)
Company registered number	3647391
Charity registered number	1073822
Registered office	32 Houndgate Darlington Co Durham DL1 5RH
Accountants	Clive Owen LLP Independent Examiner 140 Coniscliffe Road Darlington Co Durham DL3 7RT
Bankers	Unity Trust Bank plc 4 Brindley Place Birmingham B1 2JB
Solicitors	Close Thornton 2 Duke Street Darlington Co Durham DL3 7AB

FIRST STOP DARLINGTON
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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2020

The Trustees present their annual report together with the financial statements of the Charity for the year 1 April 2019 to 31 March 2020. The Annual Report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the Charity qualifies as small under section 382 of the Companies Act 2006, the Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Objectives and activities

Who are we?

First Stop Darlington (FSD) is a charity in Darlington, which was set up to help people who are at risk of becoming homeless, and is an open door organisation which supports anyone who is vulnerable through poverty, or struggling with mental health and other issues that impede their access to benefits and other support systems.

Nobody is turned away; it is literally a person's first stop to getting help in a time of crisis.

The charity was founded in 1999 to support people 'in need and distress within Darlington'. Unfortunately, that need is still there, and since the onset of the Covid19 pandemic in February of this year, the expectation is that there will be greater need than ever as we move through to the next year. 2020 marks 21 years of FSD's work in Darlington.

FSD is situated in Houndgate, in Darlington's Town Centre, where we operate a drop-in centre on the ground floor and have offices and a training room/meeting room on the first floor. There are shower and laundry facilities and a kitchen for the use of clients. We offer an advocacy service and the use of phones and laptops so that clients can access benefits and other services.

Since we began in July 1999, we have worked with over **9000** vulnerable people to help them work on their issue and move forwards towards an independent life. We have provided a range of support services to over 10,000 people over the years, through various outreach events.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

Our aims and how we work

First Stop Darlington is based in the town centre of Darlington and houses a range of practical, free facilities and activities designed to help people navigate the benefit system and if applicable, become ready for employment, with the aim of enabling people to access secure housing.

FIRST STOP DARLINGTON
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

Objectives and activities (continued)

The aims of the organisation are:

- To ensure that confidential, impartial information, advice and support are provided in a way that empowers local people to make informed decisions about their life choices and in a way that is sensitive to their needs.
- To support local people to help themselves move forward out of a life's difficulties and onwards towards independence.
- To promote positive physical and mental health among service users.
- To provide diversionary activities around prevention of poor mental health, offending, addiction behaviours and to promote a healthy sense of well-being.
- To highlight the problem of homelessness and associated issues.
- To provide accurate statistical information on homelessness issues to inform service planning and delivery.
- To assist the Borough in reducing the numbers of rough sleepers in Darlington and the surrounding areas and to assist people into appropriate accommodation.

The Centre is normally open to the public every weekday to provide impartial confidential information, advice, guidance, support, and onward referral to our clients but in March 2020, the Covid19 pandemic caused a radical change to working practices and the provision of services we were able to provide. Due to lock-down, the Centre closed its doors in the third week of March, and staff continued to work from home, delivering support via a free helpline and online service. The centre opened again on 1st June 2020.

There are four Project Support Staff, 1 Administrative officer and the CEO. The CEO works directly with clients during holidays and staff illness, ensuring there is full cover for our services.

Who do we help?

We have an instant Access policy and offer help to everybody who comes to us asking for support.

We support vulnerable people who are experiencing severe poverty, including those who become homeless. Issues such as housing or benefit problems initially presented by clients often hide other issues such as debt, hunger, poor hygiene and often relationship troubles. Our support workers are trained to take a holistic approach with clients and help them access appropriate agencies.

Our clients are often

- o cash poor;
- o experiencing anxiety, stress and other related mental health issues;
- o under threat of eviction due to arrears or no accommodation of their own;
- o sofa surfing and/or swapping between houses throughout each week and have no permanent address;
- o have poor prospects of obtaining paid employment;
- o unable to escape out of poor living conditions without financial and legal support.

Our clients are likely to have experienced at least 3 of the following:

Homeless or at risk of homelessness; low income and/or zero hour contracts; fuel poverty; hunger; socially excluded; poverty; debt; unemployment; mental ill health; mental illness; drug and/or alcohol addiction; gambling; offending behaviour; young offenders; anti-social behaviour; teen parents; leaving care young adults; eviction from family home; eviction from accommodation; domestic abuse victims; domestic violence perpetrators; relationship breakdown; self-harm; violent behaviour; sex offenders; child abuse; sexual abuse; survival sex; bereavement; removal of child/children from family home; coping with removal of baby/babies at birth or from the family home.

Referrals to Food banks and other providers of free meals has risen again this year. We are also seeing more evidence of fuel poverty.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

Objectives and activities (continued)

Outputs

In 2019-2020

- 590 clients asked for our help, an 11% increase on the previous year. 77% of our clients were men. 119 were in the over 50-age bracket and 84 were under 25.
- 259 people came to us seeking help with benefit issues, and 257 had housing issues. We identified nearly 2,000 different issues which people presented with,
- An outreach programme was initiated, and 37 sessions were held at different food banks, the Treatment Recovery Centre and a Community Centre.
- Pre-Employment support is high on the agenda with clients so that they are better equipped to tackle the job market, and we supported 167 people to increase their skills, produce a good CV and apply for jobs.

Achievements and performance

Outcomes

As a result of the direct support that our clients received from the team 1,859 issues were resolved and our clients have achieved many things, especially in their improvement of stress and anxiety and in their ability to demonstrate increased resilience and earlier detection of when things need to be addressed. Some of their outcomes are below:

- Find a home
- Avoid eviction
- Avoid or set up plans to clear debt
- Access housing, council tax and other appropriate benefits relating to their situation.
- Increased their understanding and ability to manage their contract with the Benefit Agency
- Learned new techniques to lessen the impact that anxiety and stress causes in their lives.
- Gain greater understanding and skills towards improving their future life options
- Become employment ready

Specific support provided by the team has included

- Help with money problems and payment plans
- Help to access crisis payments and also Social Fund payments from CAB
- Support to appeal against decisions regarding their right to sickness benefits
- Support to access the benefit system for new applications
- Support to keep benefits in place regarding accessing their journal and carrying out tasks set by DWP
- Assistance to prevent eviction from their current landlord
- Help to source ID for job applications and housing applications.
- Help to find accommodation with no funds for a bond
- Support to understand the job market and how to engage in meaningful job searching
- Support to write relevant C.V.'s

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

Achievements and performance (continued)

Case Study:

Summary of presenting issues and client background

I first met this client at an outreach session at a treatment agency. Client is a male in his fifties and has been on treatment for heroin dependency for a number of years although has been heroin free for over 2 years and is currently on a reduction programme, which is going well.

Up until the end of the year he was lodging with a friend and running a dog walking business, this was topped up by working tax credits. Unfortunately, the friend he was lodging with sold his property and moved to another part of the country leaving the client sofa surfing with various friends. When I met him, he was living in his car with his dog, which is a rescue dog from a nearby Dogs Trust and had been the client's best friend for the last 6 years.

The client was understandably very down about his current situation and although he had been offered temporary accommodation by local authority they couldn't accommodate his dog. So he was sleeping in his car in January and had been since late December. We discussed all options open to him and he agreed to come into our project at the end of the week to sign up to our service and start the ball rolling.

Intervention

On his first visit we completed an application for a local housing association flat and to try to speed the application up I rang and spoke about the client's current situation. They stated that although policy was no pets, under current circumstances they might be able to consider the client. I also contacted the client's treatment worker who agreed to give the client a reference stating that he was drug free from any substance apart from his GP prescription and that he was tested regularly to evidence this.

Despite this at first looking very positive, it soon became apparent that this was not moving quickly and we started to explore other options. We submitted a compass application for Local Authority social housing and whilst discussing the client with the housing options team they informed me about a local lodge on outskirts of town that allowed dogs. We funded the client in straight away for the weekend, and the following week the Housing Options Team agreed to fund the client until he could be allocated a temporary flat whilst we helped him bid for council property.

We still had hoops to jump through such as getting proof of national insurance number, tax credits and proof of earning etc. however the client and his dog were now in safe warm accommodation and out of the car.

Outcomes

Twenty-one days after first meeting the client, he was offered a temporary flat and we were actively bidding on council flats. He was successful and offered a property but there was now another battle we had to fight, Covid 19. The flat he was due to move into was no longer available as the tenant was in shielded group so unable to move out. Everyone was advised to work from home. The client and his dog stayed in the temporary flat. However, we were still able to stay in touch by phone and e-mail and community care grant was completed. Grant for carpets was applied for and granted, ready for the client to move in. (Presented by Tracy Wright)

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

Achievements and performance (continued)

How many people have we been able to support?

Benefits and Debt

258 clients needed support in sorting out issues with the benefit system and monetary worries, 202 had their benefit issues successfully resolved and the underlying monetary difficulties alleviated. The remaining clients are ongoing cases and continue to access our support.

Housing

Of the people who sought help, 52 sofa surfing clients were successfully housed, and 70 threatened evictions were prevented, more than double the previous year. A further 36 people needed to be rehoused more than once in during the year.

Mental Health Outcomes

Many clients have presented with mental health problems, living in poverty and homelessness are 2 key triggers for people to experience poor mental health. Often FSD has helped people to access a GP or other Mental Health Services as part of that package and we give time to those who find it hard to express what they are feeling, whilst making it clear while we are not professional counsellors we can access appropriate help on their behalf should they wish it.

We have also provided small group mindfulness sessions and alternative therapy sessions including art therapy, which is extremely helpful to those experiencing anxiety and stress.

Sessions using different art forms to help people explore their inner creativity have proved to build confidence and improve social skills through group dynamics to cope better with peer pressure, addiction behaviour and other stress related daily pressures.

Pre-Employment

In the last year, the number of clients helped to improve their employment opportunities rose by 28% to 167. 109 people produced their CV, and 93 were supported in improving their employment skills. 19 clients were successful in finding a job and a further 43 were successfully enrolled with temping agencies.

There was financial support for those clients who needed to travel to appointments.

Who do we work alongside?

It is important to acknowledge the work that is undertaken in Darlington by a range of charities who all help to support our work with vulnerable people and provide fantastic services themselves. First Stop works well in partnership, and has links with the following agencies:

- | | | |
|------------------------------|---------------------|------------------|
| • 700 Club | • Citizens Advice | • Human Kind |
| • DBC Housing Department | • Housing Assoc. | • Foundations |
| • Darlington Mind | • Private Landlords | • Morrison Trust |
| • Darlington Credit Union | • Darlington Refuge | • Sunday Stop |
| • Grange Road Baptist Church | • Kings Church | • NECA |
| • Food Banks | • Groundwork | |

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

Achievements and performance (continued)

Outreach in the Community

A pilot scheme to set up Outreach Programs at local Food Banks set up in 2019 has progressed well, with staff going out regularly to three different locations that have particularly demonstrated their need for our services.

We are also exploring an outreach partnership with a primary school in an area of Darlington where there are significant social and economic problems and are responding to the information released from End Child Poverty who have plotted the levels of child poverty across all the areas of the country. Darlington has 5 wards where child poverty is over 40% with 1 being over 50% of children living in poverty. This information is driving our organisation to look closely at how we can support people trapped in poverty in the future.

How do we assess outcomes and impacts?

Because of the open-door nature of FSD, it is impossible for the Board to set numerical targets for client numbers, so we cannot measure success against the number of people who contact the service. Instead, there is regular monitoring of individual cases and how successful their outcomes have been. Outreach clinics can be monitored in how many clients take up our services if their first contact is made after a formal contact at an outreach clinic, but again a lot of the contact is, by nature, informal. The Board continues to investigate ways of assessing how effective the methods of delivery are, and to co-operate with the CEO in exploring ways of developing the services offered. All our grant work is collated through our Inform Database and is reported to each funder on the successes and the difficulties that people face in their lives.

Case studies considered in this document illustrate how complicated the measure of success can be when considering the multiplicity of problems with which our clients present. Clients are required to provide support workers with feedback, at the level they feel comfortable with and this can be used as an indicator of how the client feels about the support he or she has been offered.

Staffing Support and Appraisal

Staff are offered regular support and an open door policy by the CEO, they have opportunities to talk about their work and progress both formally and informally and to also have input and ideas into the running of our services and how they develop. FSD is fortunate to have had minimal staffing restructures for downsizing purposes and we are blessed with a staff team who have been part of our charity for some years. We do enjoy the energy that new people bring and have welcomed another team member this year to train in the role of Project Support Worker and we have all benefited from having a younger member to our team. At the end of this financial year the Trustees identified a need to research and adopt a salary pay scale. This is to support the further development of staff as they increase their skills and involvement in leading and supervising new areas of work.

Bike Stop Darlington

The Social Enterprise owned by First Stop Darlington celebrated its seventh year of trading and has grown since opening its doors in November 2012. The enterprise recycles donated bicycles, which are sold at reasonable prices to low income households. They also upcycle and restore vintage and high-end bicycles for sale at higher prices to support the work of the organisation, this now includes a range of new bicycles, including ebikes.

A traditional saving scheme helps support those who prefer or need to pay for their purchase over a number of weeks all at 0% and at a level of saving that is up to the individual's budget. 2019 saw us introduce an interest free loan scheme alongside Darlington Credit Union.

The enterprise is an Active Travel Hub and provides information and guidance on safe cycle routes for riders, it provides a range of rides suitable for different levels of experience and also provides Bikeability sessions for adults. These are provided for a small cost, which again helps in the running of the enterprise. These are popular with families too, which is great to see young people learning how to look after their bicycles at the outset.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

Achievements and performance (continued)

Some of the most valuable work that Bike Stop does is in the training, volunteering and work experience programme it offers to vulnerable people. The enterprise brings a significant addition to the services of the charity by offering work experience, skills training in bicycle mechanics and additional entries onto CV's with volunteering opportunities across the various areas of the business.

Specifically in 2019 we have worked with Hurworth School to provide a year 10 pupil with vocational training to help develop his confidence and draw out his practical skills. Sadly Covid-19 has cut short our training and the school plans to take this further through offering a qualification. We hope to get back to this as soon as possible.

We were also able to look at our adult training, and working alongside Routes 2 Work we supported eight individuals on their scheme with 12-week programme of training, approximately 900 hours of support in a non-judgemental environment, gained in self-confidence, new vocational and social skills.

During 2019/20 Bike Stop Darlington:

- Recycled 328 bicycles and sold 268 at low cost, donating the remainder at our discretion, enabling over 300 people to provide free transport for themselves, commute for work and appointments, and partake in providing a sustainable community, free exercise and enjoyment of cycling.
- 82 Cycle Rides with qualified Ride Leaders for 76 participants.
- Provided 52 Maintenance sessions for 45 members of the general public.
- Participated in 20 Events, sharing our knowledge and promoting sustainable transport throughout the Borough.
- Provided Work Experience for 8 vulnerable people, totalling approximately 900hrs bicycle mechanic training, increasing their skills, knowledge, confidence and self-worth. Helping them to reignite their focus to find employment
- Provided support to a pupil in Year 10 to help them focus on a vocational qualification as part of their curriculum and to support their confidence and self-belief.
- Provided support to 20+ people to train them in the skills of bicycle mechanics and support them to become valued volunteers, gaining work experience, increase skills and knowledge and self-confidence towards their future.

Bike Stop Thanks

At the end of the financial year, we said goodbye to 2 of our Directors at Bike Stop:

Nick Langan

Nick was originally on the Board of Trustees at First Stop, starting his journey with us in 2007 before transferring to Bike Stop in 2015. Nick has spent a year as Chair of First Stop in his time with us and has been a steady influence and rock in hard times. He has turned his hand to purchasing buildings, accounting software and much more, all for us. We are sad to see him go but we have kept him from his retirement for long enough. We thank Nick for everything he has done and the support he has given to the CEO and team. We wish him and Suzanne a happy retirement.

Jake Tompkins

Jake has supported First Stop for a few years before coming onto the Board in 2010 and helping us to navigate purchasing our lovely building at Houndgate. The setting up of our Social Enterprise, Bike Stop was a natural fit for Jake and all his expertise and he has been Chair of Bike stop since its start up in early 2012. Jake has been innovative and used his knowledge and business flare to keep Bike Stop afloat and heading steadily towards safe and secure income resources. His boldness, coupled with his business acumen has helped Bike Stop to thrive and demonstrate its innovation, passion and support for helping people learn skills and change their employability alongside offering the people of Darlington choice in the purchase of bicycles that has been missing in the town previously.

Jake is a very busy man and it is difficult times in the business world which needs his time and attention, we are sorry to see Jake go but know we will remain in touch in the future.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

Achievements and performance (continued)

Thanks

Staff

The Trustees of First Stop wish to pay tribute to the dedication and hard work of all members of staff and volunteers, who, despite working in a challenging financial climate and often faced with clients with complex needs, work with compassion and humour to deliver our services to the people who come to First Stop for help.

Debbie Archer

Debbie has been a Trustee for 15 years and in that time has been a very important influence on the development of the Charity. Debbie has not only contributed to the Governance and guidance of the Charity at Board level but also has given valuable support to the staff in particular Tracy Freeman as CEO. Her practical experience in Human Resources and her empathetic approach and good humour has helped recruit, develop and resolve issues on numerous occasions. In addition, Debbie has been a great supporter to the many fundraising events over the years. Debbie's personal circumstances have led to her resignation, she will be a great miss but we wish her all the best for the future and many thanks for all her contributions and friendship.

Alan Coultas – Vice Chair

The Trustees of First Stop Darlington wish to acknowledge the extra support received from one of the Trustees, Alan Coultas as he also sits on the Board of Directors for Bike Stop Darlington, our Social Enterprise that has been running since November 2012. Alan stepped down as Vice Chair of the FSD this year, and the Board would like to express their gratitude for his service over a number of years in this role. He continues to serve on the board.

Financial review

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

Covid-19 statement

The Board of Trustees and the Chief Executive have met regularly throughout the pandemic and have made timely and appropriate risk assessments to all areas of the charity that is and/or could be impacted by the continuation of the Covid-19 pandemic.

The Board of Trustees are satisfied that all actions required have been taken and there is a continuous risk assessment in place as we move forward to protect our beneficiaries, staff and finances. The Board of Trustees believe First Stop Darlington remains as a going concern as we move forward into 20-21

Reserves policy

The Trustees have examined the charity's requirements for reserves in light of the main risks to the organisation. It has established a policy that the charity's unrestricted funds, not committed or invested in tangible fixed assets and that are cash-backed, should be adequate to cover foreseeable shortfalls in income for a sufficient period to enable the Trustees to take corrective action. At 31 March 2020, the Trustees have calculated this level to be £130,000. The Trustees are confident that this level of reserves is prudent in the light of pressures on income sources. The management committee will continue to keep this policy, and the reserves level, under review. At 31 March 2020 the actual level of free reserves is £73,244 (2019: £62,425).

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

Financial review (continued)

Financial review

The Statement of Financial Activities on page 14 and the Balance Sheet on page 15 show a healthy financial position, the main features of which are:

An in year surplus on unrestricted funds of £10,260, which has increased our unrestricted reserves to £240,755. Over £14,220 of restricted funds is available to continue the charity's work, alongside the existing annual funding which currently stands at £178,517 towards 2020-21 budget.

Structure, governance and management

How are we constituted?

First Stop Darlington is a company limited by guarantee No 3647391 and is governed by its Articles and Memorandum of Association. It is registered charity No 1073822 with a core membership of 12 people.

The directors of FSD are the Board of Trustees and are elected by the membership. In 2019 the board had 7 members. One trustee, Debbie Archer, resigned after 10 years' service and two new trustees joined the board.

The Board has appointed a Chair and Vice Chair, who are listed at the beginning of this report. The Articles of Association require that one third of the directors/ trustees retire each year by rotation; retiring trustees are eligible for re-election.

Currently we do not have a treasurer, instead the trustees all undergo training in the field of financial management of charities and are jointly carrying out the responsibilities of treasurer.

The role of the trustees is to further the objectives of FSD through taking part in formulating and regularly reviewing strategic aims, ensuring that policy and practice are in keeping with its aims and that FSD functions within the legal and financial requirements of a charitable company and strives to achieve best practice.

There were 10 Board meetings during the year and trustees held an annual strategic update day with the staff to determine future strategy and explore ways of communicating and raising the profile of FSD including exploring ways of recruiting new volunteers to support the charity at board level and to develop marketing and fund raising.

The board regularly considered the Risk Register, which identifies risk factors and their impact on the charity. Measuring risk factors and identifying actions to mitigate those risks informs the development of the board's strategy. The charity's strategy, considered in detail at the annual review, has been regularly monitored, and procedures were put in place to ensure that the charity acts effectively to deal with external and internal risk factors.

Trustees act in a voluntary capacity and did not receive any remuneration or reimbursement of expenses. The Trustees have considerable interaction with the paid team and take a keen interest in the workings of the charity to help their understanding of the needs of the beneficiaries.

FSD employs a CEO whose responsibility is the general management of all FSD projects, management of staff and volunteers, building management and leading the team in procuring funding. The CEO attends Board meetings and reports to The Board on finance and operational matters.

The CEO is Tracy Freeman and there are 5 other members of staff.

Grant giving funding bodies are our main source of income, supplemented by fund raising efforts by Friends of FSD, and personal donations. This year the main fundraising event planned for March 2020 was postponed because of Covid19, and our fundraising efforts have been adversely affected.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

Structure, governance and management (continued)

Our thanks go to The National Lottery Fund, Garfield Weston Trust, Lloyds Bank Foundation, Henry Smith Trust and the Ballinger Trust whose grants over the year have made the work of FSD possible.

Friends of First Stop is a group of supporters, trustees and staff, who, in their own time, work to raise funds for FSD. Much of the funding received from grant giving bodies is restricted and directed to specific projects. FSD always needs more unrestricted funding to cover staff wages, running costs and maintenance.

FSD has a Social Enterprise, Bike Stop Darlington (BSD), set up in 2012 providing training, volunteering opportunities and work experience for the clients of FSD and other vulnerable people within the borough of Darlington, especially those furthest from the job market. BSD is managed by its own board, and produces its own accounts. These are available on request.

This year has seen political changes in Darlington, with local elections and a general election resulting in a new Conservative led Council, and a new Conservative MP.

We would like to take this opportunity to thank our outgoing MP, Jenny Chapman, who has supported FSD during her time in office, particularly in the development of Networking of Charities in Darlington, and we hope that this body will continue to allow charities working in the field of homelessness and poverty to find ways of working together.

Risk Management

In 2018, First Stop Darlington undertook a full review of our operational risk strategy and our risk register will continue to be reviewed by the full Management Committee on a regular basis, an example of which is the commitment of all the Trustees to undergo training on Financial Management.

This will allow the Management Committee to manage the risk associated with not having a Treasurer Trustee by ensuring that each Trustee will have appropriate training to allow them to scrutinise the charity's finances. The Charity will continue to seek an appropriate candidate to take up the role of Treasurer but upskilling the Management Committee as proposed will help reduce the overall responsibilities of the Treasurer role.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

Statement of Trustees' responsibilities (CONTINUED)

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on 29 September 2020 and signed on their behalf by:



John Kilgour
Chair

FIRST STOP DARLINGTON
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INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2020

Independent Examiner's Report to the Trustees of First Stop Darlington ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2020.

Responsibilities and Basis of Report

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *AW Luckett*

Dated: 29 September 2020

AW Luckett Bcom BFP FCA DChA

Institute of Chartered Accountants in England and Wales
Clive Owen LLP
140 Coniscliffe Road
DARLINGTON
Co Durham
DL3 7RT

FIRST STOP DARLINGTON
(A Company Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2020**

	Note	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income from:					
Donations and legacies	4	8,558	-	8,558	5,864
Charitable activities	5	1,000	173,359	174,359	147,298
Other trading activities	6	9,809	-	9,809	23,623
Investments	7	223	-	223	731
Total income		19,590	173,359	192,949	177,516
Expenditure on:					
Raising funds		857	-	857	1,156
Charitable activities	8	8,473	173,762	182,235	178,489
Total expenditure		9,330	173,762	183,092	179,645
Net income/(expenditure)		10,260	(403)	9,857	(2,129)
Transfers between funds	18	1,588	(1,588)	-	-
Net movement in funds		11,848	(1,991)	9,857	(2,129)
Reconciliation of funds:					
Total funds brought forward		228,907	16,211	245,118	247,247
Net movement in funds		11,848	(1,991)	9,857	(2,129)
Total funds carried forward		240,755	14,220	254,975	245,118

The notes on pages 17 to 32 form part of these financial statements.

FIRST STOP DARLINGTON
(A Company Limited by Guarantee)
REGISTERED NUMBER: 3647391

BALANCE SHEET
AS AT 31 MARCH 2020

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	12	167,510	168,069
Investments	13	1	1
		<u>167,511</u>	<u>168,070</u>
Current assets			
Debtors	14	17,534	20,952
Cash at bank and in hand		218,097	200,422
		<u>235,631</u>	<u>221,374</u>
Creditors: amounts falling due within one year	15	(66,094)	(58,358)
Net current assets		<u>169,537</u>	<u>163,016</u>
Total assets less current liabilities		<u>337,048</u>	<u>331,086</u>
Creditors: amounts falling due after more than one year	16	(82,073)	(85,968)
Net assets excluding pension asset		<u>254,975</u>	<u>245,118</u>
Total net assets		<u><u>254,975</u></u>	<u><u>245,118</u></u>
Charity funds			
Restricted funds	18	14,220	16,211
Unrestricted funds	18	240,755	228,907
Total funds		<u><u>254,975</u></u>	<u><u>245,118</u></u>

The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.


The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

FIRST STOP DARLINGTON
(A Company Limited by Guarantee)
REGISTERED NUMBER: 3647391

BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2020

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 29 September 2020 and signed on their behalf by:


John Kilgour
Chair

The notes on pages 17 to 32 form part of these financial statements.

FIRST STOP DARLINGTON
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

1. General information

First Stop Darlington is company limited by guarantee and registered in England and Wales. The members of the company are the Trustees named on page 1. In the event of the being wound up, the liability in respect of the guarantee is limited to £10 per member of the Charity. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and activities are to provide impartial, confidential information, advice, guidance, support and onward referral to those who are homeless, at risk of becoming homeless or those who are socially excluded.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

First Stop Darlington meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

2.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably. Any general purpose grants whose use is restricted by the grantor to some future accounting period are accounted for as deferred income until the restriction has been satisfied. Donations are allocated to the relevant funds on donors instructions and recorded in the accounts on an accruals basis. Gifts of services, such as rent reductions, are valued at the cost saving to the charity.

FIRST STOP DARLINGTON
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

2. Accounting policies (continued)

2.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.4 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.5 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method. The building has been depreciated to an amount which the trustees believe to be the current value of the building and is reviewed annually. Land is not depreciated.

Depreciation is provided on the following bases:

Computer equipment	- 33% - 50% straight line
Fixtures & fittings	- 33% - 50% straight line

FIRST STOP DARLINGTON
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

2. Accounting policies (continued)

2.6 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance Sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of Financial Activities.

Investments in subsidiaries are valued at cost less provision for impairment.

2.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

2.10 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.11 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

FIRST STOP DARLINGTON
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

2. Accounting policies (continued)

2.12 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

3. Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The Charity makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

Critical areas of judgement:

Depreciation - Depreciation is calculated so as to write off the cost of an asset, less its residual value, over the useful economic life of that asset. An estimate of the useful economic life of assets is detailed in the depreciation accounting policy.

4. Income from donations and legacies

	Unrestricted funds 2020 £	Total funds 2020 £	<i>Total funds 2019 £</i>
Other grants and donations	8,558	8,558	5,864
	<hr/>	<hr/>	
<i>Total 2019</i>	5,864	5,864	
	<hr/>	<hr/>	

FIRST STOP DARLINGTON
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

5. Income from charitable activities

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Ballinger Trust	-	20,000	20,000	20,000
Big Lottery	-	105,229	105,229	89,898
The Henry Smith Charity	-	21,000	21,000	27,400
Garfield Weston Foundation	-	-	-	10,000
Lloyds Bank Foundation	-	27,130	27,130	-
Joy Welch Trust Fund	1,000	-	1,000	-
Total 2020	<u>1,000</u>	<u>173,359</u>	<u>174,359</u>	<u>147,298</u>
<i>Total 2019</i>	<u>-</u>	<u>147,298</u>	<u>147,298</u>	

6. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Fundraising events	9,809	9,809	14,703
Management fees	-	-	8,920
	<u>9,809</u>	<u>9,809</u>	<u>23,623</u>
<i>Total 2019</i>	<u>23,623</u>	<u>23,623</u>	

FIRST STOP DARLINGTON
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

7. Investment income

	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Investment income	223	223	731
	<u>223</u>	<u>223</u>	<u>731</u>
<i>Total 2019</i>	<u>731</u>	<u>731</u>	

8. Analysis of expenditure by activities

	Activities undertaken directly 2020 £	Total funds 2020 £	Total funds 2019 £
Charitable activities costs	182,235	182,235	178,489
	<u>182,235</u>	<u>182,235</u>	<u>178,489</u>

FIRST STOP DARLINGTON
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

8. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Total funds 2020 £	<i>Total funds 2019 £</i>
Staff costs	129,107	130,228
Depreciation	1,864	1,416
Other staff costs	4,048	1,303
Other fees	3,983	2,039
Insurances	1,532	2,111
Premises costs	7,872	9,185
Administration	6,523	6,177
IT Support	7,867	6,295
Advertising & publications	130	192
Client training and activities	2,400	1,872
Equipment	-	10
Client Support	9,379	5,907
Loan interest	5,734	5,946
Governance costs	1,796	5,808
	<u>182,235</u>	<u>178,489</u>

9. Independent examiner's remuneration

	2020 £	<i>2019 £</i>
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	<u>1,500</u>	<u>1,500</u>

FIRST STOP DARLINGTON
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

10. Staff costs

	2020 £	2019 £
Wages and salaries	117,437	118,432
Social security costs	9,284	9,533
Contribution to defined contribution pension schemes	2,386	2,263
	<u>129,107</u>	<u>130,228</u>

The average number of persons employed by the Charity during the year was as follows:

	2020 No.	2019 No.
Provision of charitable services	<u>6</u>	<u>5</u>

No employee received remuneration amounting to more than £60,000 in either year.

11. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2019 - £NIL).

During the year ended 31 March 2020, no Trustee expenses have been incurred (2019 - £NIL).

12. Tangible fixed assets

	Freehold property £	Office equipment £	Other fixed assets £	Total £
Cost or valuation				
At 1 April 2019	189,328	11,585	8,930	209,843
Additions	-	1,000	305	1,305
Revaluations	(24,328)	-	-	(24,328)
At 31 March 2020	<u>165,000</u>	<u>12,585</u>	<u>9,235</u>	<u>186,820</u>

FIRST STOP DARLINGTON
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

12. Tangible fixed assets (continued)

	Freehold property £	Office equipment £	Other fixed assets £	Total £
Depreciation				
At 1 April 2019	24,328	8,516	8,930	41,774
Charge for the year	-	1,813	51	1,864
On revalued assets	(24,328)	-	-	(24,328)
At 31 March 2020	-	10,329	8,981	19,310
Net book value				
At 31 March 2020	165,000	2,256	254	167,510
At 31 March 2019	165,000	3,069	-	168,069

Included in freehold property is land of £10,000 (2019 - £10,000) which is not depreciated.

Freehold property was revalued by the trustees with the support of a professional valuation.

13. Fixed asset investments

	Investments in subsidiary companies £
Cost or valuation	
At 1 April 2019	1
At 31 March 2020	1
Net book value	
At 31 March 2020	1
At 31 March 2019	1

FIRST STOP DARLINGTON
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

13. Fixed asset investments (continued)

Principal subsidiaries

The following was a subsidiary undertaking of the Charity:

Name	Holding
Bike Stop Darlington Limited	100%

The financial results of the subsidiary for the period were:

Name	Aggregate of share capital and reserves £	Profit/(Loss) for the period £
Bike Stop Darlington Limited	993	(3,927)

14. Debtors

	2020 £	2019 £
Due within one year		
Trade debtors	-	16
Amounts owed by group undertakings	13,993	17,845
Other debtors	280	1,104
Prepayments and accrued income	3,261	1,987
	<u>17,534</u>	<u>20,952</u>

15. Creditors: Amounts falling due within one year

	2020 £	2019 £
Bank loans	3,889	3,624
Trade creditors	849	758
Other creditors	5,710	5,807
Accruals and deferred income	55,646	48,169
	<u>66,094</u>	<u>58,358</u>

FIRST STOP DARLINGTON
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

15. Creditors: Amounts falling due within one year (continued)

	2020 £	2019 £
	2020 £	2019 £
Deferred income at 1 April 2019	45,979	38,963
Resources deferred during the year	53,072	45,979
Amounts released from previous periods	(45,979)	(38,963)
	<u>53,072</u>	<u>45,979</u>

16. Creditors: Amounts falling due after more than one year

	2020 £	2019 £
Bank loans	<u>82,073</u>	<u>85,968</u>

The Charity Bank mortgage is the main funding source for the charity's purchase of its new premises at 32 Houndgate Darlington. The mortgage is repayable over 20 years, starting from 12 April 2014 and ending on 12 March 2034. The amount repayable in 2020/21 is £3,889 (2019: £3,030), leaving £18,327 (2019: £17,777 payable in 2-5 years and £63,746 (2019: £68,785) payable after 5 years. The mortgage is secured against the building.

17. Financial instruments

	2020 £	2019 £
Financial assets		
Financial assets measured at fair value through income and expenditure	<u>17,534</u>	<u>20,952</u>
	2020 £	2019 £
Financial liabilities		
Financial liabilities measured at fair value through income and expenditure	<u>145,999</u>	<u>142,208</u>

Financial assets measured at fair value through income and expenditure comprise trade debtors, other debtors, prepayments and accrued income.

Financial liabilities measured at fair value through income and expenditure comprise trade creditors, other creditors, bank loans, accruals and deferred income.

FIRST STOP DARLINGTON
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

18. Statement of funds

Statement of funds - current year

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2020 £
Unrestricted funds					
General Funds - all funds	228,907	18,590	(8,330)	1,588	240,755
Joy Welch Trust Fund	-	1,000	(1,000)	-	-
	<u>228,907</u>	<u>19,590</u>	<u>(9,330)</u>	<u>1,588</u>	<u>240,755</u>
Restricted funds					
The Henry Smith Charity	-	21,000	(21,000)	-	-
Lloyds Bank Foundation	-	27,130	(21,391)	-	5,739
Ballinger Charitable Trust	-	20,000	(20,000)	-	-
Big Lottery Fund	16,211	105,229	(111,371)	(1,588)	8,481
	<u>16,211</u>	<u>173,359</u>	<u>(173,762)</u>	<u>(1,588)</u>	<u>14,220</u>
Total of funds	<u>245,118</u>	<u>192,949</u>	<u>(183,092)</u>	<u>-</u>	<u>254,975</u>

FIRST STOP DARLINGTON
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

18. Statement of funds (continued)

Statement of funds - current year (continued)

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2020 £
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Unrestricted Funds:

General - The free funds of the charity which are available for the general work of the charity at the discretion of the Trustees.

Restricted Funds:

These funds relate to grants and donations received for specific purposes as follows:

The Henry Smith Charity - A 3 year grant to support the core work of FSD by providing a salary for a Homeless Support Worker post to help support the 700+ people who use our drop-in service and are homeless or at severe risk of homelessness. We are currently in year 3 (£28,000), ending June 2020.

Lloyds Bank Foundation - A new 3 year fund has been secured from April 2019 £84,561 divided across 3 years. The funding is to move First Stop and Bike Stop forward strategically to ensure we can provide further services and future proof the organisation for some time to come.

The Ballinger Charitable Trust - 3 year grant to support core work of the charity, providing practical financial support to enable the charity to further their work with vulnerable people experiencing poverty, disadvantage in opportunities and limited life chances. Year 2 commenced April 19 (£20,000).

Big Lottery Fund - Reaching Communities Fund – A 3 year grant to provide support and guidance to local people who have a range of issues and barriers that are preventing them from moving forward in their lives. Particularly supporting people to prevent evictions, reducing homelessness, reducing poverty, increasing and improving peoples confidence, self-esteem and self-worth, reducing stress and anxiety brought on by their issues and improving peoples aspirations and life goals. Year 2 (£100,319) is in place until end Feb 2020 and year 3 (£109,083) is secured until end Feb 2021.

A transfer of £1,588 was made from restricted funds to unrestricted general funds on 1 April 2019 following the fulfilment of the restrictions of the original grant.

FIRST STOP DARLINGTON
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

18. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 April 2018 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Balance at 31 March 2019 £</i>
Unrestricted funds				
General Funds - all funds	225,686	30,218	(26,997)	228,907
Restricted funds				
The Henry Smith Charity	-	27,400	(27,400)	-
Garfield Weston Foundation	-	10,000	(10,000)	-
Lloyds Bank Foundation	5,414	-	(5,414)	-
Ballinger Charitable Trust	-	20,000	(20,000)	-
Big Lottery Fund	16,147	89,898	(89,834)	16,211
	21,561	147,298	(152,648)	16,211
Total of funds	247,247	177,516	(179,645)	245,118

19. Summary of funds

Summary of funds - current year

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2020 £
General funds	228,907	19,590	(9,330)	1,588	240,755
Restricted funds	16,211	173,359	(173,762)	(1,588)	14,220
	245,118	192,949	(183,092)	-	254,975

FIRST STOP DARLINGTON
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

19. Summary of funds (continued)

Summary of funds - prior year

	<i>Balance at 1 April 2018 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Balance at 31 March 2019 £</i>
General funds	225,686	30,218	(26,997)	228,907
Restricted funds	21,561	147,298	(152,648)	16,211
	<u>247,247</u>	<u>177,516</u>	<u>(179,645)</u>	<u>245,118</u>

20. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	167,510	-	167,510
Fixed asset investments	1	-	1
Current assets	168,959	66,672	235,631
Creditors due within one year	(13,642)	(52,452)	(66,094)
Creditors due in more than one year	(82,073)	-	(82,073)
Total	<u>240,755</u>	<u>14,220</u>	<u>254,975</u>

Analysis of net assets between funds - prior period

	<i>Unrestricted funds 2019 £</i>	<i>Restricted funds 2019 £</i>	<i>Total funds 2019 £</i>
Tangible fixed assets	166,481	1,588	168,069
Fixed asset investments	1	-	1
Current assets	160,772	60,602	221,374
Creditors due within one year	(12,379)	(45,979)	(58,358)
Creditors due in more than one year	(85,968)	-	(85,968)
Total	<u>228,907</u>	<u>16,211</u>	<u>245,118</u>

FIRST STOP DARLINGTON
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

21. Related party transactions

Owing to the nature of the Charity's operations and the composition of the Board of Trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the Charity has an interest. All transactions involving such organisations are conducted at arm's length.